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### ***TruOFFICE Limited - Terms of Website use***

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This page (together with the documents referred to on it) tells you the terms of use on which you may make use of our website [www.truoffice.net](http://www.truoffice.net) (our "site"). Please read these terms of use carefully before you start to use our site. By using our site, you indicate that you accept these terms of use and that you agree to abide by them. If you do not agree to these terms of use, please refrain from using our site.

#### **1. Information about us**

1.1 [www.truoffice.net](http://www.truoffice.net) is a site operated by TruOFFICE Limited ("we"). We are registered in England and Wales under company number 05444017 and have our registered office at 12 Ruvigny Gardens, Putney, London SW15 1JR. Our trading address is Suite 25, Hurlingham Studios, Ranelagh Gardens, Fulham, London SW6 3PA.

#### **2. Accessing our site**

2.1 Access to our site is permitted on a temporary basis, and we reserve the right to withdraw or amend the services we provide on our site without notice (see below). We will not be liable if for any reason our site is unavailable at any time or for any period.

2.2 From time to time, we may restrict access to some parts of our site, or our entire site, to users who have registered with us.

2.3 If you choose, or you are provided with, a user identification code, password or any other piece of information as part of our security procedures, you must treat such information as confidential, and you must not disclose it to any third party. We have the right to disable any user identification code or password, whether chosen by you or allocated by us, at any time, if in our opinion you have failed to comply with any of the provisions of these terms of use.

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3.2 You may print off one copy, and may download extracts, of any page(s) from our site for your personal reference and you may draw the attention of others within your organisation to material posted on our site.

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4.1 Materials posted on our site are not intended to amount to advice on which reliance should be placed. We therefore disclaim all liability and responsibility arising from any reliance placed on such materials by any visitor to our site, or by anyone who may be informed of any of its contents.

## **TECHNOLOGY MADE SIMPLE**

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## **5. Our site changes regularly**

5.1 We aim to update our site regularly, and may change the content at any time. If the need arises, we may suspend access to our site, or close it indefinitely. Any of the material on our site may be out of date at any given time, and we are under no obligation to update such material.

## **6. Our liability**

6.1 Except as otherwise provided by a contract created between you and us incorporating our terms and conditions of supply <http://www.truoffice.net/terms.pdf>, the material displayed on our site is provided without any guarantees, conditions or warranties as to its accuracy. To the extent permitted by law, we, other members of our group of companies and third parties connected to us hereby expressly exclude:

6.1.1 all conditions, warranties and other terms which might otherwise be implied by statute, common law or the law of equity.

6.1.2 any liability for any direct, indirect or consequential loss or damage incurred by any user in connection with our site or in connection with the use, inability to use, or results of the use of our site, any websites linked to it and any materials posted on it, including, without limitation any liability for:

6.1.2.1 loss of income or revenue;

6.1.2.2 loss of business;

6.1.2.3 loss of profits or contracts;

6.1.2.4 loss of anticipated savings;

6.1.2.5 loss of data;

6.1.2.6 loss of goodwill;

6.1.2.7 wasted management or office time; and for any other loss or damage of any kind, however arising and whether caused by tort (including negligence), breach of contract or otherwise, even if foreseeable.

6.2 This does not affect our liability for death or personal injury arising from our negligence, nor our liability for fraudulent misrepresentation or misrepresentation as to a fundamental matter, nor any other liability which cannot be excluded or limited under applicable law.

## **7. Information about you and your visits to our site**

7.1 We process information about you in accordance with our privacy policy <http://www.truoffice.net/privacy.pdf>. By using our site, you consent to such processing and you warrant that all data provided by you is accurate.

## **8. Transactions concluded through our site**

8.1 Contracts for the supply of our services (such as our hosting services or domain name registration services) formed through our site or as a result of visits made by you are governed by our terms and conditions of supply <http://www.truoffice.net/terms.pdf>

## **9. Viruses, hacking and other offences**

9.1 You must not misuse our site by knowingly introducing viruses, trojans, worms, logic bombs or other material which is malicious or technologically harmful. You must not attempt to gain unauthorised access to our site, the server on which our site is stored or any server, computer or database connected to our site or used to provide our services. You must not attack our site via a denial-of-service attack or a distributed denial-of-service attack.

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9.2 By breaching this provision, you would commit a criminal offence under the Computer Misuse Act 1990. We will report any such breach to the relevant law enforcement authorities and we will co-operate with those authorities by disclosing your identity to them. In the event of such a breach, your right to use our site will cease immediately.

9.3 We will not be liable for any loss or damage caused by any denial-of-service attack, viruses or other technologically harmful material that may infect your computer equipment, computer programs, data or other proprietary material due to your use of our site or to your downloading of any material posted on it, or on any website linked to it.

#### **10. Linking to our site**

10.1 You may link to our site, provided you do so in a way that is fair and legal and does not damage our reputation or take advantage of it, but you must not establish a link in such a way as to suggest any form of association, approval or endorsement on our part where none exists.

10.2 You must not establish a link from any website that is not owned by you.

10.3 If you wish to make any use of material on our site other than as set out above, please address your request to TruOFFICE Ltd, Suite 25, Hurlingham Studios, Ranelagh Gardens, London SW6 3PA

#### **11. Links from our site**

11.1 Where our site contains links to other sites and resources provided by third parties, these links are provided for your information only. We have no control over the contents of those sites or resources, and accept no responsibility for them or for any loss or damage that may arise from your use of them.

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12.1 The English courts will have exclusive jurisdiction over any claim arising from, or related to, a visit to our site although we retain the right to bring proceedings against you for breach of these conditions in your country of residence or any other relevant country. These terms of use are governed by English law.

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#### **14. Variations**

14.1 We may revise these terms of use at any time by amending this page. You are expected to check this page from time to time to take notice of any changes we made, as they are binding on you. Some of the provisions contained in these terms of use may also be superseded by provisions or notices published elsewhere on our site.

#### **15. Your concerns**

15.1 If you have any concerns about material which appears on our site, please contact TruOFFICE Ltd, Suite 25, Hurlingham Studios, Ranelagh Gardens, London SW6 3PA

Thank you for visiting our site

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